HOLY TRINITY
NORWICH





Job Description - Children's and Youth Minister

January 2018

Purpose of role

We are seeking a committed evangelical Christian with a passion for teaching children and young people, to introduce the gospel of Jesus Christ and develop disciples among children and young people, primarily focussing on ages 7 to 14 but with some responsibility for ages 14 to 18.

Reporting to our new Rector, Richard James, the Children's and Youth Minister will shape work already started, supporting our volunteer teams as we grow young Christians, both within our church groups and through our links with the local community and school.

Primary Responsibilities

Develop an effective leadership team for the Children's and Youth Ministry, providing coordination and encouragement among the different groups, especially ages 7-14

Train all leaders in skills and methods for teaching the gospel about Christ to children through Scripture, and lead by example both as a teacher and learner

Ensure that the leaders of our groups serve with humility and love, and are positive role-models for the children and young people

Work with the services team to arrange All-Age services – planning, leading and speaking

Ensure registers and data are kept up to date and that our Safeguarding and Data Protection Policies are adhered to

Engage with children's and young people's work through the Jenny Lind Project, reaching local children with the gospel of Jesus Christ through after school activities

Develop other activities to reach or disciple children midweek or in school holidays

Develop existing relationships at Bignold Primary School, working with the Open the Book team as they present the Bible in school and make occasional after school presentations

Provide regular and clear communication to the wider church family and parents as an ambassador for the children and young people in church



Other Responsibilities

Regularly review and measure the effectiveness of teaching materials

Make links with the leaders for all age groups 2 to 18, being encouraging and supportive of their ministry

Make links with other children's and young peoples' organisations such as Brownies, Guides, and Youth for Christ

Pioneering new children's work in the community would be welcomed

Attend the weekly staff meetings for planning, Bible study and prayer

Promote the safety and wellbeing of the children and young people in all our activities as a church

As the Children's and Youth Minister, you are expected to be an active member of the church, and also of the staff team. This may involve supporting colleagues in areas outside your remit in order to meet the needs of our church family and community.

The above responsibilities will be reviewed after approximately 12 months of the post

About Us

We are a lively Anglican evangelical church close to the centre of Norwich with a focus on Bible teaching and ministry amongst families. We are excited to be beginning a new chapter with our new Rector, Richard James, and are in the process of developing our adult welcoming and discipling culture and ministries, centring them on the gospel.

We have around 300 adult members and 70 children and young people, with a strong core and a large "fringe" to reach out to. We are currently using 'The Gospel Project' http://www.lifeway.com/n/Product-Family/The-Gospel-Project which provides age-specific online teaching materials and activities directly to our leaders. The Pathfinder group is currently quite small, and sometimes study a book of the Bible, or use Scripture Union material.

The pastoral staff team includes Richard James (Rector), Curate (post currently vacant), Ministry Assistant (Rosie O'Donnell) and this post, plus part-time staff (Music Associate, Organist, Administrators and Caretaker).

A gospel-hearted Church Council and a number of gifted lay preachers support the ministry here. Holy Trinity Norwich is a member of the East Anglia Gospel Partnership, the South Norwich Anglican Deanery, and the Evangelical Alliance.

We have three services on a Sunday:

9.30am – Morning Service with children's groups and occasional All-Age Services

11.15am – Morning Service currently with no direct provision for children

6.30pm – Evening Service

Meeting during the 9.3am service:
Steppers ages 2 – 4
Trekkers age 4 to the end of school year 2
Explorers, school years 3 – 6
Pathfinders, school years 7 – 9

CYFA (youth group for school years 10-13) meets on Friday evenings 7.30 to 9pm

Please see our website for more about who we are and what we do:
https://www.trinitynorwich.org

Person Specification

You will have a servant heart and passion for sharing the good news of Christ with children and young people. You will be able to demonstrate the ability to equip others to teach the bible to children and young people and to inspire them to serve God and His purposes. You will demonstrate a proven track record of creative teaching and positive interaction with children and young people. You will have a thorough understanding of safeguarding practices and their implementation and begin to understand the new implications of data protection.

You will hold a convinced evangelical commitment to the primacy of Scripture, the sufficiency of Christ's sacrifice for our sins, the personally-transformative power of the gospel, and the urgent need for evangelism to all. You will be comfortable in an Anglican setting and share the traditional and Anglican stance on sexuality and marriage.

You will also be in possession of, or planning to undertake, theological training.

You will be able to demonstrate excellent IT skills; effective communication, planning and organisational skills; and the ability to take responsibility, make decisions and solve problems in a positive and effective manner.

Other information and how to apply

The post is expected to be full time (up to 37.5 hpw)

Full time salary £25,000 to £28,000 pa dependent upon experience

The closing date is Saturday 3rd March 2018 and interviews will take place on Wednesday 14th March 2018.

An application form can be found on our website. To apply, please send the completed application form to Revd Dr Richard James email, richard.james@trinitynorwich.org or by post to Holy Trinity Church, 110A Trinity Street, Norwich, NR2 2BJ. If you would like any further information, please do not hesitate to contact our Churchwarden, Sandra Isaac sandraisaachtcwarden@gmail.com .